

	AGENT	LIC
	(please tick)	
CONTRACT FOR SALE CHECKLIST		
Has the Agent shown, offered or advertised the property for sale or indicated that it is for sale?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Has a Contract for Sale and Purchase of Land been prepared with applicable statutory disclosure documents attached?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Is the Contract for Sale and Purchase of Land available for inspection at the registered office of the Agency	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The Contact for Sale Checklist is completed and placed in every sales file?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The applicable statutory disclosure documents have been obtained and are included in the sales file, including:		
• Planning certificate	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Sewerage diagram	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Title search	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Deposited plan and strata plan (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
• Registered deeds, dealings or other instruments on title	<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Swimming Pool Certificate of Compliance or Non-compliance (if applicable)	<input type="checkbox"/>	<input type="checkbox"/>
Acknowledgement		
I, <u>Murray Kennedy</u> , acknowledge that I have carried out the above monthly review and confirm that my responses are true and correct.		
Agent:	Name:	
	Signature:	
	Date:	
I, Murray Kennedy, acknowledge that I have carried out the above monthly review and confirm that my responses are true and correct.		
Licensee in charge:	Name: Murray Kennedy	
	Signature: <i>Murray Kennedy</i>	
	Date: 06-11-2024	

This Form was last updated in August 2021 - Updated by MK Real Estate November 2022



CERTIFICATE OF COMPLETION

Date Generated: 06/11/2024 09:39:10 AM (AEDT)

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Signature Logs

Signer: Murray Kennedy

Email Address: mk@murraykennedy.com.au

Status: Signed

IP Address: 27.33.204.46

Supervised By: Murray Kennedy

Email Sent Date:

Signed Date: 06/11/2024 09:39:09 AM (AEDT)

Signature: *Murray Kennedy*

Signer:

Email Address:

Status:

IP Address:

Supervised By:

Email Sent Date:

Signed Date:

Signature:

Signer:

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Status:

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