

Sunridge Estate Body Corporate S62811

674 Ranginui Rd, RD 5, Tauranga

Committee Meeting Agenda

Being held In Person or Via Zoom; Suite 5, 327 Matakokiri Dr, Tauriko, Tauranga 3107

Date: **Monday 1 August 2022, at 1pm (1 Hour)**



Elected Committee;

Derek Stembridge (18) (Com Chairperson), Ken Scott (2), John Henderson (4), Owen Palmer (13), Kathy Cranch (14) Tony Brindle & Katya Vershinina (NZ Body Corporate Limited) – Administration to the body corporate.

AGENDA:

1.0 WELCOME & QUORUM REQUIREMENTS: *No less than Three (3) Committee Members.*

2.0 ELECTION OF MEETING CHAIRPERSON:

That [] Shall Chair the Meeting."

Moved;

Seconded;

CARRIED/FAILED.

3.0 HOUSE KEEPING: *(No Motion).*

3.1 Method of Voting; – *by a simple majority of votes*

3.2 Meeting Protocol; – *All speaking's through the Chair.*

3.3 Zoom Procedures; – *Only one person may speak at a time. The convenor may mute any participant at any time*

3.4 Mobile Phones; – *Please leave switched off during the meeting.*

4.0 APOLOGIES:

"That the apologies received be accepted."

Moved;

Seconded;

CARRIED/FAILED.


5.0 CONFLICTS REGISTER: *(No Motion)*

As Body Corporate Committee Members you must act in the best interests of your Body Corporate by way of Confidentiality and no Conflicts of Interest. Therefore, you should ensure that, where a conflict of interest arises, you do not use your position as a committee member to advance your personal interests where these are different from the interests of owners in general. As a committee member you should declare the conflict, have it recorded in the relevant minutes, and ask to be excused from the meeting while the matter is being discussed and voted on. By following this requirement, you will be unlikely to find yourself in a position where you have breached your obligations to your Body Corporate and Owners.

6.0 MINUTES OF COMMITTEE MEETING: *(Attached)*

*"That the minutes of the Committee Meeting held on the **28 October 2021** be accepted as a true and correct record of that meeting."*

Reference Points of that meeting

 Majority spoken to at the AGM

Moved;

Seconded;

CARRIED/FAILED.

6.1 2021.12.03 Draft minutes of the AGM – for referencing only - (no motion)

7.0 BC/COMMITTEE CHAIRPERSONS REPORT: *(No Motion)*

8.0 CONFIRMATION OF THE FINANCIAL POSITION: *(Attached)*

00- BNZ Cheque Account	as at 18/07/22 - \$56,141.72
97- BNZ Contingency Savings Account	as at 18/07/22 - \$7,846.85
83- BNZ LTMF	as at 18/07/22 - \$20,807.69
50- BNZ Sewerage LTMF	as at 18/07/22 - \$5,239.83
TOTAL	<u>\$90,036.09</u>

Matters arising from the financial position.

Moved;

Seconded;

CARRIED/FAILED

9.0 GENERAL BUSINESS:

9.1 *Proposed Committee Meeting Dates - 25 October 2022 in person or via zoom (s88)*

9.2 *Proposed AGM Meeting Date 25 November 2022.*

As there is no further business the meeting closed at **pm.** The members are thanked for your attendance.

NZ Body Corporate Limited, Administration to:

'Sunridge Estate Body Corporate S62811' BC Committee Chairperson; Derek Stembridge (18)

Tony Brindle

Dated: 1st August 2022