

SUNRIDGE ESTATE BODY CORPORATE S62811

674 Ranginui Rd, RD 5, Tauranga

Committee Meeting Agenda

held Via Zoom and In person – and at Suite 5, 327 Matakokiri Dr, Tauriko, Tauranga 3107

Held on - Date: Tuesday 1st November 2022, at 1:30pm (1 Hour)



Elected Committee:

Via Zoom - Derek Stembridge (18) (BC/Com Chairperson),

In Person - Ken Scott (2), John Henderson (4),

NZBCL - Tony Brindle – Administration to the Body Corporate.

AGENDA:

1.0 WELCOME & QUORUM REQUIREMENTS: No less than three (3) Committee Members. (Confirmed)

2.0 ELECTION OF MEETING CHAIRPERSON:

That Tony Brindle (NZBCL) Shall Chair the Meeting."

Moved: John Henderson (4)

Seconded: Derek Stembridge (18)

Carried.

3.0 ZOOM MEETING - CONFLICTS REGISTER: (No Motion) – (Completed)

4.0 APOLOGIES: Owen Palmer (13), Kathy Cranch (14)

"That the apologies received be accepted."

Moved: John Henderson (4)

Seconded: Ken Scott (2)

Carried.

5.0 MINUTES OF COMMITTEE MEETING: (Nil Matters)

"That the minutes of the Committee Meeting held on the 1/08/2022 be approved and adopted as a true and correct record of that meeting."

Moved: John Henderson (4)

Seconded: Ken Scott (2)

Carried

5.1 Reference Points of that meeting

9.2 - **H&S Report** - Action point – Derek and John discussing Solutions in Engineering.

9.4 - **Defibrillator** - Action point – Committee members coordinating

9.5 – **Unit 22** - Action point – Completed

9.9 - **Street lights maintenance** - Action point – Owen will proceed to the Tribunal - small claims

6.0 CONFIRMATION OF THE FINANCIAL POSITION: (Nil Matters)

00- BNZ Cheque Account

as at 25/10/22 - \$40,979.48

97- BNZ Contingency Savings Account

as at 25/10/22 - \$7,853.45

83- BNZ LTMF

as at 25/10/22 - \$27,830.31

50- BNZ Sewerage LTMF

as at 25/10/22 - \$5,244.23

TOTAL

\$81,907.47

"By Ordinary Resolution, that the financial position as presented to the meeting be accepted as a true and accurate record of the Body Corporate".

Moved: John Henderson (4)

Seconded: Derek Stembridge (18)

Carried

Action point – Derek to show Owen how to check invoices in Xero.

7.0 GENERAL BUSINESS:

7.1 **AGM Meeting Date** – Friday 25th November 2022 @2pm

7.2 **AGM – 2022 – 2023 Draft Budget** was checked and after further discussion it was confirmed to be ratified at the upcoming 25th November 2022 AGM

7.3 **Defibrillator** – The BC Committee have confirmed that they have purchased a Defibrillator which will be arriving later in the month. Robbie has offered to build a little shelter for it – to be located by the main steps. John Henderson used his credit card to pay for it. The body corporate will need to reimburse John \$2,500. All agreed.

By Ordinary Resolution, “that the defibrillator be purchased, and that John Henderson be reimbursed \$2,500”

Moved: Derek Stembridge (18) **Seconded:** Ken Scott (2)

Carried.

7.4 **Ownership %** - John queried why these were on the NOI – of the AGM. Tony explained that at an AGM an owner might call for a poll vote. This is held via the ownership interest percentage at the time. In a poll, each vote is weighted according to ownership interest. A person with a larger interest has more of a say than a person with a smaller interest. The result of the poll then becomes the resolution - UTA Act (s99) - **s99 - Request for poll**

(1) A poll may be requested by any eligible voter voting on a motion passed by ordinary resolution under section 97 or by special resolution under section 98.

(2) The eligible voter must request the poll in person at the meeting

As there is no further business the meeting closed at **3.15pm**. The members are thanked for your attendance.

NZ Body Corporate Limited

For, and on behalf of ‘Sunridge Estate Body Corporate S62811’

Derek Stembridge (18)

Dated;

‘BC & Committee Chairperson’

Tony Brindle

Dated; 1 November 2022.

‘Administration to the Body Corporate’